

Modules:-

Module 1: Principles of Management

Module 2: Role of a Manager

Module 3: Managing People Successfully by Managing Yourself Efficiently

Module 4: Leadership Essentials for Managers

Module 5: Practical Session - Leadership Challenges & Strategic Planning

Module 6: Practical Session - Team Synergy for Organisational Success

ESSENTIAL MANAGERIAL SKILLS FOR NEW & ASPIRING MANAGERS

COMFORI SDN BHD

Objectives

- improve managerial efficiency and handling people
- enhance organisational effectiveness in the competitive business world

This program provides management training in the skills every manager must have in order to achieve team synergy and success. You will be able to tackle your challenges with confidence and drive performance for you and your team. The focus is on knowing yourself and how your behaviour affects both your managerial effectiveness and the actions of your team. You'll learn the importance of team dynamics and lead to more effective managerial effectiveness through motivation, delegation, conflict resolution and overall team performance.